

# STONE CHILD COLLEGE VACANCY

8294 Upper Box Elder Road, Box Elder, MT 59521 - Phone: (406)395-4875 - FAX: (406)395-4836

SCC will give preference in hiring to qualified Chippewa Cree tribal members, American Indians, and Veterans.

**Position Title:** Child Care Provider – Full-Time (2 positions)  
**Opens:** Wednesday, March 6, 2019  
**Closes:** Friday, March 15, 2019 at 2:00 p.m.  
**Salary:** Depending upon experience and education, fringe benefits included  
**Reports to:** Child Care Supervisor

## DUTIES AND RESPONSIBILITIES

- Plan child age appropriate learning activities that will involve all registered children in the center Including activities incorporating Chippewa Cree Tradition, culture and language;
- Assist each child to become aware of his/her role as an integral member of the groups of children, to develop his/her skills and talents, to assume his/her responsibilities
- Deal with behavioral problems in a positive manner, so that each child is consistently shown that he/she is a special unique individual worthy of love and respect. Will administer the appropriate form of discipline without corporal punishment or other techniques that which is humiliating, shaming, frightening, or otherwise damaging to the child
- Guide and supervise children in their daily activities, including outdoor play, meals, naps, hygiene, and field trips. **MUST** make inspection and walk through playground, place of field trip before taking children out
- Teach children to use all educational toys, games and equipment in a safe healthy manner
- Responsible for creating a calm and happy atmosphere through nurturing and respect shown for each individual child
- Teach the children hitting, biting, kicking or an form of abuse, verbal abuse are not acceptable behavior
- Teach children to deal with problems through role modeling
- Ensure that the children's hygiene is met through diaper changes, bathroom usage, hands and faces washed before and after meals, and brushing teeth. **Diaper log schedule will be logged daily**
- Show respect and have positive communication with parents and co-workers
- Child care providers are responsible for creating and following daily structured schedules
- Responsible for cleaning of play areas/toys on a daily basis
- Accept directions and instructions for specific duties from the child care Supervisor/Assistant

## QUALIFICATIONS

- High School Diploma/GED/HiSet Required. A.A. Early Childhood Education Preferred. Experience in Child Care Development
- Current CPR/First Aid Certificate or be willing to obtain one within 30 days of hire.
- Current Physical

## TO APPLY

- SCC Application - [www.stonechild.edu](http://www.stonechild.edu)
- Current Resume
- Three (3) Current letters of reference
- Transcripts stating degree
- Background check
- Drug test upon hire, as outlined in the Tribal Ordinance #1-99
- Turn in complete application to Personnel Office – Wanda St. Marks