

STONE CHILD COLLEGE

8294 Upper Box Elder Road
Box Elder, MT 59521

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VACANCY ANNOUNCEMENT

TITLE: NIFA CAPACITY BUILDING PROJECT INTERN
SALARY: \$11.81/hr
STATUS: PART TIME (4 HRS/WEEK)
OPENING DATE: AUGUST 25, 2017 **CLOSING DATE:** SEPTEMBER 31, 2017

MAJOR DUTIES:

- Will coordinate the NIFA Capacity Building Project in completing all objectives.
- Work closely with project Director and project coordinator to accomplish the following:
- Develop and administer research questionnaires. Collecting, summarizing, and analyzing data from research questionnaires
- Preparation of research report.

MINIMUM QUALIFICATIONS

- Currently enrolled at Stone Child College.
- Work history demonstrating dependability and productivity
- Proficient in writing and oral communication

DESIRED QUALIFICATIONS:

- Interest in learning research procedures
- Experience with health issues relating to diabetes and diet.
- Organized and self-motivated.

APPLICANTS WILL SUBMIT THE FOLLOWING to

Principle investigator Douglas Crebs, or Project coordinator Jennifer Flesche:

1. Letter of interest
2. Transcripts,
3. Resume and SCC Application
4. Three (3) current letters of reference

Applications and Vacancy Announcements are available at - www.stonechild.edu

Applicants will be subject to drug testing upon employment, as outlined in the Tribal Ordinance #1-99

Stone Child College has been reaffirmed for Accreditation by the Northwest Commission on Colleges and Universities
Stone Child College is an Equal Opportunity Employer