

STONE CHILD COLLEGE

8294 Upper Box Elder Road
Box Elder, MT 59521

Phone: (406)395-4875
FAX: (406)395-4836

Job title	<i>WOMENS BASKETBALL COACH</i>		
Reports to	<i>ATHLETIC DIRECTOR</i>		
Classification/Salary	<i>Full-Time</i>	<i>According to SCC Salary Scale</i>	<i>Opening Date: 9-11-2017 Closing Date: 9-25-2017</i>

SCOPE OF WORK:

The Women's Head Coach will manage, supervise, train and evaluate the SCC Women's Basketball Team. This position is responsible for planning and directing the recruitment, conditioning, training, and performance of student athletes, along with fiscal program management responsibilities. This position is responsible for all uniforms and equipment throughout the season and the incumbent will be required to account for uniforms and equipment at the end the season; may be responsible for restitution to the College as needed for lost items. Additionally, this position is required to maintain regular practice sessions; consistent availability to attend practices and games is required.

This is a professional head coaching position and all of the duties of the position must be conducted in adherence with the policies, rules, and regulations of the, American Indian Higher Education Consortium (AIHEC) student athlete policies and the athletic handbook for SCC. Employees in this job class may be subject to the terms and conditions of an employment contract which is typically subject to review and renewal on an annual basis. This position requires excessive travel.

DUTIES & RESPONSIBILITIES:

1. Work with athletes to enhance basketball skills.
2. Assist in planning all practices, meetings, travel and game day events.
3. Manage all aspects of the team including strength and conditioning, practicing, and competing.
4. Assist in scheduling of women's games.
5. Assist the Athletic department with fundraising events for scholarships.
6. Make decisions regarding game strategy.
7. Maintain confidentiality of information regarding student-athletes.
8. Maintain professional boundaries with student athletes.
9. Discipline student athletes regarding infractions of team or school rules/policies.
10. Participate in the planning and coordination of fundraising activities.
11. Maintain an inventory and regular monitoring of uniforms and equipment.
12. Maintain school uniforms including laundry.
13. Other duties as assigned.

QUALIFICATIONS REQUIRED:

Minimum Qualifications:

- At least 2 years of previous experience coaching women's sports, preferably at the college level.
- Knowledge of women's sports and NCAA rules and regulations.
- Ability to represent Stone Child College in a positive and professional manner.
- Excellent written and oral communication skills.
- Excellent interpersonal skills and an ability to work well with all people.
- Ability to perform work in a positive, cooperative and creative manner to ensure the success of the program.
- Cooperative attitude and genuine concern for students and staff.
- Organizational and leadership skills• Proficiency in computer applications such as Word and Excel.

Must have a valid Montana State Driver's License

1. Cover letter addressing how you meet the position qualifications
2. SCC Application
3. Current resume
4. Copies of colleges transcripts (official copy requested at time of hire)
5. Three letters of recommendation
6. If applicable to the position, provide copies of certificates/licenses/credentials
7. Upon hire complete background check