
2015 Stone Child College Annual Security Report (ASR)



Completed By:
College, Campus Safety Officer and Student Services Department

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Campus Safety Office’s Message

Dear Students, Staff and Faculty:

I am pleased to introduce the 2015 Annual Safety and Security Report for the 2015 calendar year for Stone Child College (SCC). This report consists of several different topics and issues that we as a college have encountered during the 2015 year. There will be a number of topics discussed within this report. In accordance with the Clery Act and Violence Against Women Act, this report will disclose any and all crimes that have taken place on the SCC campus during the 2015 calendar year.

The SCC administration, Campus Safety Office, and Student Services has worked diligently to provide a safe, healthy, and friendly learning environment for our students, staff, faculty and general public. SCC has a long history of success and strong traditional sense of community. The statistics provided in this report represent the historical success of SCC.

The Campus Safety Office is proud of the continuing efforts of all of our students, staff, faculty and community members that have helped to keep our campus a safe and healthy place for our students and our programs. Our continued health and safety has always been a high priority and the SCC Campus Safety Office wishes to thank everyone for their support and assistance in making this another safe year at SCC.

Richard Schmockel
Campus Safety Officer
Stone Child College

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Quick Reference: Resources

Local and Campus Resources

Local Law Enforcement (Off-campus)

Emergency 9-1-1

Non-emergency:

Rocky Boy Police 406-395-4513

Havre Police 406-265-4361

Fire Department

Havre 406-395-4207

Or Contact Rocky Boy Police Department 406-395-4513

Health Services

Chippewa Cree Health Center 406-395-4486

Northern Montana Medical West 406-265-7831

Northern Montana Medical East 406-265-5408

Bullhook Community Health Center 406-395-4305

Big Sandy Medical Center 406-378-2189

Campus Offices

Campus Safety Officer 406-395-4875, ext. 276

Richard Schmockel

President's office 406-395-4875, ext. 248

Dr. Nathaniel St. Pierre

Dean of Student Services 406-395-4875, ext. 266

Aimee Montes

Retention Coordinator 406-395-4875, ext. 233

Tracey Jilot

Dean of Academics 406-395-4875, ext. 246

Cory Sangrey-Billy

Business Office Manager 406-395-4875, ext. 208

Tiffany Galbavy

Learning Center Coordinator 406-395-4875, ext. 235

Mary Lou Rosette

Facilities 406-395-4875

Gus Bacon

Human Resources/Personnel Officer 406-395-4875, ext. 241

Wanda St. Marks

Day Care Facility 406-395-5898

Danelle Hay

IT Specialist 406-395-4875

Tony Woods ext. 261

Eli Aquino ext. 247

Bookstore 406-395-4875, ext. 236

Donna Hay

National and Statewide Hotlines

White Sky Hope Center Rocky Boy 406-395-4818
Alcoholics Anonymous Montana 877-515-1255
Alcohol & Drug Help Line 206-722-3700
Benefis Addiction Center Great Falls MT, 406-455-2367 Great Falls Center for Mental Health 888-718-2100
Crime Stoppers Hill County 406-265-4444
District IV HRDC Domestic 406-265-222 or
Abuse Program (Havre) 406-265-6743
Hi-Line Recovery Immediate Treatment Help 888-206-3273
Montana Addiction & Mental 406-444-3964
Health Disorders Division, Helena
Montana Tobacco Quit Life 800-QUIT-NOW or 800-784-8669
Narcotics Anonymous 24 Help Line 800-990-6262
National Domestic Violence Hotline 800-799-7233
National Sexual Assault Hotline 800-656-4673
National Help Line for Problem Gambling 800-522-4700
Poison Control 800-222-1222
Road Emergency Assistance 800-472-2121
Substance Abuse & Mental Health 800-662-HELP
Victim Witness (Great Falls) 406-771-1180 Ext. 218/318
Voices of Hope 406-453-4357
National Suicide Prevention Hotline 800-273-TALK (8255)
Suicide Hotline 800-SUICIDE (784-2433)

The Clery Act

Choosing a postsecondary institution is a major decision for students and their families. Along with academic, financial and geographic considerations, the issue of campus safety is a vital concern. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, also known as the Clery Act, is a federal mandate requiring all institutions of higher education that participate in the federal student financial aid program to disclose information about crime on their campuses and the surrounding communities. The Clery Act affects virtually all public and private institutions of higher education and is enforced by the United States Department of Education. Campuses that fail to comply with the act can be penalized with large fines and may be suspended from participating in the federal financial aid program.

The Clery Act, formerly known as the Crime Awareness and Campus Safety Act, was signed in 1990 and is named after 19 year old Jeanne Clery, who was raped and murdered in her Lehigh University residence hall in 1986. Clery's parents lobbied Congress to enact the law when they discovered that other students had not been notified about the recorded 38 violent crimes that had occurred on the Lehigh campus in the past three years prior to the murder of Jeanne Clery.

Violence Against Women Act:

The Violence Against Women Act (VAWA) of 1994 is a United States Federal Law under Title IV under sections 40001-40703 of the Violent Crime Control and Law Enforcement Act of 1994, H.R. 3355 signed into public law 103-322 by President Clinton. The VAWA was placed before the 2012-2013 Congress session and reauthorized the VAWA to include Aboriginal Women, Lesbian, Gay, Bi-Sexual, Transgender (LGBT) Community Members and Immigrants. This specifically impacts Stone Child College given our tribal population of students, culture and history. The VAWA has helped to create several greatly needed and critical programs and services including: Federal Rape Shield Law; Community Violence Prevention Programs; Victim Protection from Eviction originating from Domestic Violence; and Funding for Victim Assistance Services, Crisis Centers, and Hotlines.

Offense: Total:

| | |
|-------------------|---|
| Domestic Violence | 0 |
| Dating Violence | 0 |
| Stalking | 0 |

Stone Child College has not had an incident of Violence Against Women on our campus.

In order to prevent violent acts against women, we have created several on-campus resources to provide men and women with the ability to report any illegal activity or seek protections against an act of violence. Those persons in need may contact the Campus Safety Officer (located in the Sitting Old Woman building), Student Services (located in the Kennewash building), White Sky Hope Center, and our local law enforcement.

Campus Safety

Stone Child College is equipped with a Campus Safety Office and one Campus Safety Officer that is responsible with the overall safety and security of the SCC campus. The campus is also equipped with security cameras in all buildings. The duties of the Campus Safety Officer vary from monitoring day-to-day activities taking place on and around the SCC campus as well as the areas and communities immediately surrounding the SCC campus.

The Campus Safety Office is responsible for compliance with all Federal, State and Local reporting standards and statutes. The SCC Campus Safety Office has an effective working relationship with numerous local law enforcement agencies. The Campus Safety Office has coordinated with local law enforcement agencies to help patrol, inspect, investigate and deter criminal activity from taking place on campus. The Campus Safety Office has immediate contact with our local law enforcement to prevent illegal narcotics and alcohol from entering campus. Further details are provided in the SCC Academic Policies and Procedures – Criminal Policy statement and the SCC Student Services Policies and Procedures- Drug and Alcohol Policy, Fighting, and Sexual Harassment.

Campus Safety Policies

Stone Child College has a Security Policy Manual in place. These policies define the role of Campus Safety, the scope and authority of Campus Safety, Goals and Objectives. The policies also include Safety Priorities, compliance measures, Uniform, Information Management, Emergency Management, Reporting Procedures, Response to Crime, Crime Prevention, Medical Emergencies, Threat to Public Safety, Lockdown Policy and Procedure, and other specific policies regarding response to specific incidents on campus. Currently, the Campus Safety Office is revising the policy document and it will be presented for official approval later in the academic year. A copy of the Safety and Security Policy Manual is available upon request from the Campus Safety Office.

Campus Safety Office 406-395-4313, ext. 276

Mailing Address: 8294 Upper Box Elder Rd

Box Elder, MT 59521

rschmockel@stonechild.edu

Stone Child College Safety and Security Policies outline the procedures for emergency notification of students and employees of SCC. These procedures include but, are not limited to:

- Public Address system that provides the ability for numerous staff members to make campus wide announcements.
- Fire Alarm system the monitors every structure on campus and this alarm may be used during a time of emergency to evacuate the buildings for situations other than a fire.
- Lockdown teams, where several staff members have been trained to direct students into nearby classrooms or out of the building, to help secure specific areas of buildings or campus, to establish and maintain contact with law enforcement to provide as detailed information as possible to response teams.
- Mass e-mail notification system. Staff, faculty, and students have the ability to e-mail the entire staff, faculty and student body of SCC.

Emergency Response and Evacuation Procedures

Departments involved in fulfilling the obligations of an emergency situation include: President's office; Campus Safety Officer; and the Information Technology (IT) Department.

In the event of an emergency situation, SCC will execute predetermined plans and procedures to accelerate communication for campus/community response services and to provide a safe evacuation of campus facilities if necessary. Examples of emergencies may include, fire, medical, adverse weather, hazardous material spills, active shooter, threats and/or acts of terror, utility and bomb threats. SCC's primary consideration is the safety, health, and security of the campus.

During an emergency or threatening situation, students, staff and faculty shall immediately contact Campus Security (406-395-4313, ext. 276) for assistance in communicating with appropriate college personnel. The Campus Security will report the emergency or threat to the personnel based on the chain of command.

Levels of Emergencies: The Emergency Management Procedure (EMP) is designed to provide guidelines for SCC to follow in response to various incidents that occur. Not all emergencies need the same level of response. Each incident is handled on a case-by-case basis.

The College President, or next designated administrator, shall:

- Confirm the emergency or threat with the Campus Security Officer by viewing the security cameras or going to the site of emergency if safe to do so. The situation will be determined as a Level 1, Level 2, or Level 3 emergency.
 - Level 1 (limited) - A campus emergency with limited impact that does not affect the overall operation and function of SCC. Examples would include small fire, hazardous material spill, or power outage.
 - Level 2 (General) – A local emergency that has disrupted or potentially may disrupt significant operation of SCC or harmfully impact a significant population of the community. Examples would include serious crimes on campus, major fires, death(s), or partial infrastructure failure.
 - Level 3 (Major) – A community-wide emergency that potentially disrupts the operations of the College and involves major damage or systems failure. This incident may impact surrounding communities. Example would be, tornadoes, natural disasters or serious acts of terrorism.
- Initiate communications with appropriate first responders, Tribal Police Department, Tribal fire and rescue, etc.;
- Determine appropriate segments of campus community to be notified regarding the emergency or threat. SCC will cooperate with appropriate city and/or county emergency response officials regarding the notification of communities which surround the college;
- Determine the content of the emergency notification announcement with professional judgement of responsible authorities; and
- Initiate the campus emergency using the Rave Mobile Alert notification system controlled by the IT supervisor and Campus Security Officer.

SCC will test the emergency response and evacuation procedures on an annual basis. The procedure will be published in conjunction with at least one test calendar year. SCC has communicated with our Tribal law enforcement requesting their cooperation in informing the institution about situations reported to them that may warrant an emergency response. Activating the EMP Initial Notification:

- Any community member who witnesses or receives information regarding an emergency is instructed to contact the Campus Safety Department at extension 276, in person, or from off-campus at 406-395-4313.
- If the incident involves a Level 1 (Limited Emergency), the Campus Safety Officer, or the appropriate department, will take steps to remedy the situation utilizing the appropriate College Departments and outside resources.
- If the incident involves a Level 2 (General Emergency), the Campus Safety Officer will contact the appropriate local emergency response organization and the designated administrator.
- If the incident involves a Level 3 (Major Emergency), the Campus Safety Officer will contact appropriate members of the Emergency Management Team (EMT) to activate the EMP.

Declaring an Emergency:

When it appears that the incident is very serious:

- Members of the Emergency Management Team will discuss the incident and determine the level of emergency and course of action. The decision to declare an emergency will rest with the SCC President or designated administrator.
- Any other appropriate members of the community deemed necessary will be contacted to respond.
- After the EMP is activated, the process moves to a plan response phase.
-

Response to any Level of Emergency:

- 1.) Immediate emergency decisions will be managed by department supervisors until the Campus Safety Officer is able to take over responsibility.
- 2.) The SCC President or designated administrator will be notified of any College Level 3 (major) emergency situation. Notification shall be passed to the President by the Campus Safety Officer, or others, as identified by the crisis situation. The President or designated administrator, along with the proper authority (e.g., local fire and law enforcement officials), has final authority for emergency decisions and directives.
- 3.) The SCC Campus Community Emergency Response Alert System will be activated. This alert system may include campus siren sounds, text messages, cell phone messages, voice mail, local radio, e-mail, social media or the College website. Some or all of these methods of communication may be activated in the event of an immediate threat to the SCC community.
- 4.) In a prolonged emergency situation the President, or designated administrator, will convene the appropriate staff at either an on-campus or off-campus for an emergency operations meeting.

- 5.) In a prolonged emergency situation the President and the appropriate staff will review the situation and decide appropriate actions such as evacuating the campus or specific buildings, canceling classes, closing the College, communicating with the campus and the media, and securing emergency procedures.
- 6.) An EMT with responsibility for managing emergency operations will be called to the Campus Security Office or, if that isn't possible, will contact the office by telephone. The EMT is comprised of administrators with responsibility for major department programs.
- 7.) Local tribal police, fire, rescue, medical officials will be called to campus to assist. The emergency personnel and the campus community will rely on the expertise of these professionals during a crisis.
- 8.) The EMT responsibility to carry out specific assignments will receive instructions from the administrators and will assist in implementing emergency procedures. Their duties may include communication, evacuation, directing pedestrian and vehicular traffic, and securing College property.

Communication

- 1.) Every effort will be made to communicate a clear and concise message to as many students, faculty, and staff as possible. Emergency personnel will be trained to communicate information quickly. The President, Campus Security Officer, and the IT Director will determine the content of the message and will use some or all of the systems described below to communicate the threat to the SCC campus community.
- 2.) In accordance with the requirements of the law, Campus Safety and SCC policies and procedures, SCC will take into account the safety of the campus community, determine the content of the notification and initiate the notification system; unless issuing a notification will, in the judgment of the first responders (including, but not limited to: Campus Safety, Chippewa Cree Tribal Police Department, Emergency Medical Technicians and Chippewa Cree Tribal Fire Department), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.
- 3.) All decisions will likely include a directive for the most effective means of communication in light of the situation, e.g., Campus siren sounds, text messages, voice mail, KHEW radio, e-mail, the College website, flyers, or in-person announcement (however, SCC cannot warrant the successful delivery of each message to each individual recipient).
- 4.) KHEW Radio and the Tribal newspaper will be contacted, if necessary, to provide expanded communications. Depending on the crisis, voice mail, email, and the College's website may be used for official updates (although some forms of communication may not be operable in a given emergency).
- 5.) Vital information regarding the situation will be communicated and may include the following:
 - a. a description of what has occurred
 - b. preliminary assessment of impact
 - c. immediate course of action
 - d. the urgency of action
 - e. emergency procedures being implemented
 - f. time of safe return to campus (after an evacuation)
 - g. emergency numbers and website access
 - h. other significant decisions or information.

- 6.) Emergency messages will be adapted for various communities, such as faculty, parents, students, and media.
- 7.) Certain campus services and support personnel will receive specific instructions relating to their specialized duties.
- 8.) The President, along with the IT director, and the Campus Security Officer will be responsible for transmitting the emergency decisions.

Mass Text Communication tool Rave Mobile Alert:

The Rave Mobile Alert system is regularly maintained and appropriately tested on an annual basis for overall clarity and effectiveness. The test message is directed toward one or more segments of the campus community. Documentation of the test procedures is kept on file in the Campus Security Office. The documentation includes a description of the exercise, the date and time and whether it was announced or unannounced.

Evacuation

- 1.) After the order to evacuate, the President will activate evacuation plans for their respective departments. These instructions, depending on the emergency, will include the following:
 - a. forward phones
 - b. close and lock doors
 - c. ensure that all building occupants have left
 - d. Report completed evacuation to appropriate College officials.
- 2.) Each office will develop procedures that are specific to its needs and compatible with the College emergency procedures.
- 3.) In the event of the evacuation of the entire campus, the campus community will be informed of the primary evacuation site(s).
- 4.) Alternative evacuation sites will be designated if primary sites are not available or if the situation requires a long-term evacuation.
- 5.) Safe-area evacuation sites will be designated for specific building or campus area evacuations.
- 6.) If medical assistance is needed, contact the Indian Health Service Department at 406-395-4486 or dial 911.

The lines of communication outlined in the Emergency Management Procedures are intended for use in emergency evacuation and/or shelter in place situations. They do not replace established college-wide or departmental communication protocols that are used during other types of emergencies (e.g., weather-related closing).

Evacuation Procedures

All occupants are required to evacuate the building immediately when a fire alarm sounds or another evacuation signal is given. Individual office personnel will turn off personal computers to protect college data from possible damage. The last person to leave an office, classroom, or lab will close and lock the door.

Annual Testing

The Campus Safety Officer is responsible for testing the College's EMP at least once per year. These tests may be announced or unannounced. The Campus Safety Officer is responsible for maintaining

documentation for each test including a description of the exercise; the date, time, and place of the exercise, and whether the drill was announced or unannounced.

Campus Safety Improvements and Modifications

The continuing goal of the SCC Campus Safety Office is to provide a healthy, safe, friendly learning environment for our students, their families, our staff and faculty members as well as the general. The Campus Safety Office assessed the entire SCC campus to create a list of suggestions and modifications to increase the Safety and Security of our campus, students, staff, faculty and the public. During that assessment period, the physical security of structures was conducted. All secured entry points have security door locks that require passwords for all the necessary staff and faculty to enter. The assessment also included all building alarm systems, fire control systems, emergency preparedness, lockdown procedures, and emergency medical response. Some suggested upgrades were made on the SCC campus; replacement of surveillance equipment, internet-based cameras, upgraded door entry system, along with the installation of more high definition cameras. These improvements will not only help to provide a safe learning environment, but they will help to prevent any and all criminal activity taking place on campus.

Fire Safety Report

Stone Child College is equipped with complete fire systems. Sitting Old Woman, Kennewash Hall, the Library, Vo-tech, and Little Bear gymnasium are all fully equipped with fire extinguishers, alarm pull stations and fire alarm monitoring sensors. Fire drills are held bi-annually and all information and results are documented and maintained within the Campus Safety Office. Routine monitoring of fire extinguishers are conducted in each building on campus.

Stone Child College – Annual Security & Clery Report 2015

Crime Statistics

As of January 1, 2015 and December 31, 2015, the following criminal actions have occurred within the Stone Child College campus. The following crimes are the criminal offenses required to be reported under the Clery Act and Violence Against Women Act.

| Offense: | 2013 | 2014 | 2015 |
|---------------------|-------------|-------------|-------------|
| Sex Offenses | 0 | 0 | 0 |
| Sex Offenses | 0 | 0 | 0 |
| Robbery | 0 | 0 | 0 |
| Aggravated Assault | 0 | 0 | 0 |
| Burglary | 0 | 0 | 0 |
| Motor Vehicle Theft | 0 | 0 | 0 |
| Arson | 0 | 0 | 0 |

Stone Child College – Annual Security & Clery Report 2015

Crime Statistics, continued

Clery Act requires separately reporting of the following criminal offenses that may occur on campus.

| Offense: | 2013 | 2014 | 2015 |
|--|------|------|------|
| Theft | 0 | 0 | 0 |
| Simple Assault | 0 | 0 | 1 |
| Intimidation | 0 | 0 | 0 |
| Destruction / Damage / Vandalism of Prop. | 0 | 0 | 0 |
| Burglary | 0 | 0 | 0 |
| Motor Vehicle Theft | 0 | 0 | 0 |
| Arson | 0 | 0 | 0 |

Secondary Reporting Requirements regarding the following Institutional Disciplinary Referrals for:
Offense: 2015

| Offense: | 2013 | 2014 | 2015 |
|--|------|------|------|
| Theft | | | 0 |
| Simple Assault | | | 0 |
| Intimidation | | | 0 |
| Destruction / Damage / Vandalism of Prop. | | | 0 |
| Illegal Weapon Possession | | | 0 |
| Drug Law Violations | | | 0 |
| Liquor Law Violations | | | 0 |
| Arrests | | | 0 |

Stone Child College – Annual Security & Clery Report 2015

Hate Crime Statistics

Hate crimes are mandated to be reported separately under the Clery Act and the following are the current statistics of occurrence within Stone Child College:

| Offense: | 2013 | 2014 | 2015 |
|-------------------------------------|------|------|------|
| Race based hate crime | 0 | 0 | 0 |
| Gender Based hate crime | 0 | 0 | 0 |
| Religion Based hate | 0 | 0 | 0 |
| Sexual orientation based hate crime | 0 | 0 | 0 |
| Ethnicity Based Hate Crime | 0 | 0 | 0 |
| Disability Base Hate Crime | 0 | 0 | 0 |

These statistics also include and are defined in accordance with the Violence Against Women Act that defines hate crimes into “national origin” and “gender identity” as those perceived characteristics that must be reported under the Clery Act.

Stone Child College – Annual Security & Clery Report 2015

Violence Against Women Act Statistics

The Clery Act was amended to include the Violence Against Women Act and this requires higher education institutions to report any of the following crimes and offenses:

| Offense: | 2013 | 2014 | 2015 |
|--------------------------|------|------|------|
| Forcible Sex Offenses | 0 | 0 | 0 |
| Non Forcible Sex Offense | 0 | 0 | 0 |
| Aggravated Assault | 0 | 0 | 0 |
| Domestic Violence | 0 | 0 | 4 |
| Dating Violence | 0 | 0 | 0 |
| Stalking | 0 | 0 | 0 |
| Family Violence | 0 | 0 | 0 |

Response to Criminal Acts on Campus

Once made aware of a possible criminal act taking place on the SCC campus, the Campus Safety Office will determine the risk to public safety and may, if required, contact local law enforcement before responding to the reported criminal act. The Campus Safety Office will dispatch a Campus Safety Officer to investigate the reported criminal activity and is required to provide the best possible service to the students, staff, faculty, and public during the incident. The Campus Safety Officer is charged to use their best judgement and abilities to properly handle any and all incidents on campus. This critical response to criminal activity is often based upon previous law enforcement training and experience or safety and security related experience.

If a criminal complaint is made towards a staff member, the Campus Safety Office will contact the immediate supervisor of the employee subject of the complaint to properly follow policies and begin the Campus Safety Office investigation in coordination with the supervisor while adhering to SCC Personnel Policies and Campus Safety Policies and Procedures.

SCC is equipped with numerous surveillance cameras and has the capability to record and store up to 14 days of video footage to better assist investigations, crime observation, and provide an excellent level of deterrence. This surveillance system has proven to be valuable over the years of operation and will continue to be used and upgraded to better serve and respond safely to any and all criminal acts taking place on or near SCC.

Student Awareness

The students of Stone Child College are required to attend an orientation event prior to their start of academic coursework on campus. During this orientation, the Campus Safety Officer addresses the students in smaller sessions where the policies and procedures are explained to the students. The students are given a brief explanation of services provided by the Campus Safety Officer and the reporting requirements of the Clery Act, VAWA, Tribal Crime Reporting, and Educational reporting requirements, as well as the specific offenses that must be reported. The students are afforded a question and answer process towards the end of the Campus Safety period of Orientation. These questions and comments are compiled following each orientation cycle and compared with other departments and services to improve our orientation information and talking points for future orientations. The Campus Safety Officer attempts to interject the importance of Campus Safety into the minds of new students as well as continuing students.

Stone Child College – Annual Security & Clery Report 2015

Public Disclosure

Stone Child College publishes the Annual Safety and Security Report on the SCC website every October and is updated annually. Any person or persons that desire additional information regarding criminal statistics will be provided a copy of the Annual Security Report as well as the Annual Clery Report from the SCC Campus Safety Office.

Additionally, the SCC Campus Safety Office keeps accurate records of calls for service of non-criminal nature and internalized duties to help document the activity and efforts of the Campus Safety Office within SCC. These activities vary in nature but, help to illustrate the role and workload of the Campus Safety Office.

Policy Statements

A. A statement of current campus policies regarding procedures and facilities for students and others to report criminal actions or other emergencies occurring on campus or at school functions and policies concerning the institution's response to such reports.

Criminal actions are reported to the Rocky Boy Police Department. Other emergencies are reported immediately to the respective College personnel and/or the Rocky Boy Police Department.

Stone Child College follows up on all incidents and emergencies to determine additional actions needed, such as, policy changes, facilities or equipment modifications, or special meetings. A log of campus incidents and emergencies is maintained in the Campus Security Office.

Stone Child College maintains the disciplinary powers to protect its educational purpose. This is done through the setting of standards of scholarship and conduct and through the regulations of the use of its instructional facilities. The following areas of misconduct are subject to disciplinary action:

1. All forms of dishonesty including cheating, plagiarism, knowingly furnishing false information to the College, forgery, alteration or use of SCC documents as instruments of identifications with intent to defraud.
2. Disruption or obstruction of teaching, research, disciplinary proceedings, or other SCC activities.
3. Physical or verbal abuse of any person on SCC premises or at a SCC sponsored event.
4. Theft of or damage to SCC property or property of a member of the Rocky Boy Community on College premises.
5. Failure to comply with directions of SCC officials acting in performance of their duties.
6. Violation of published SCC regulations including those relating to entry and use of institutional facilities, the rules of this code of conduct and any other regulations which may be enacted.
7. Use of alcohol or drugs on campus, selling drugs on campus and/or appearing on campus under the influence as demonstrated by impaired, inappropriate conduct.
8. Unauthorized use or possession of firearms, other weapons, explosives, firecrackers, or chemicals within or upon the grounds, buildings, or College facilities.

The following steps must be followed to report an incident:

1. A charge is filed with the Campus Security Officer (CSO) within 60 days of the incident.
2. The CSO makes preliminary investigation within 5 days of the charge being filed. This will determine if the grievance can be resolved informally or must go through the hearing process (an example of informal resolution would be a meeting of the two parties facilitated by a third party mediator).
3. If a formal hearing is required, all charges are presented to the accused student in written form and a time set for a hearing not exceeding 15 days after the charges are presented.
4. A hearing is held by the CSO and will utilize the procedures and standards listed below.

All hearings will be private if requested by the accused student. In a hearing involving more than one student, severance will be allowed if requested. An accused student has the right to be represented by an advisor of his/her own choosing from within SCC. Any party to the proceedings may request the privilege of presenting witnesses subject to the right of cross examination by the other parties.

Production of records and other exhibits may be required and a record will be kept of the proceedings. Following a hearing before the CSO, any one or more of the following may be imposed:

1. **Warning:** A written or oral reprimand for violation of specific regulations, including the possibility of more severe disciplinary sanctions in the event of other violations of any SCC regulations within stated period of time.
2. **Disciplinary Probation:** Exclusion from participation in privileged activities as specified in writing for a period of time not to exceed one school year.
3. **Restitution:** Reimbursement for damage to or misappropriation of property. This may take the form of appropriate services or other compensation at the discretion of the CSO. This may include written or verbal apology.
4. **Suspension:** Exclusion from classes, other privileges or activities as specified in writing for a definite period of time not to exceed two years.

In case of probations or suspensions, the student may have a choice of one of the following:

1. Appear before the CSO and accept the decision.
2. Appear before a Student Rights and Responsibilities Committee made up of two students, two (2) faculty members and a chairperson from the administration. The chairperson will

be a non-voting member except in case of a tie vote. The chairperson will also be someone other than the CSO.

Recommendation for the imposition of sanctions is based on the evidence in support of the charges and not on the failure of the accused students to answer charges or appear at the hearing. The decision of the CSO is final unless the student elected to appear before the Student's Rights and Responsibilities Committee.

In this case, the decision of the committee is final, subject only to the student's right to appeal to the President of the College. The President may request a review, but final decision rests with the committee.

B. A statement of current policies concerning security and access to campus facilities, including campus residences, and security considerations used in the maintenance of campus facilities.

Stone Child College maintains an open campus. Instructors regulate access to the classrooms and laboratories. Campus security personnel are immediately available for emergencies that arise on campus.

C. A statement of current policies concerning campus law enforcement, including:

- (a) the enforcement authority of security personnel, including their working relationship with federal, state and local police agencies; and
- (b) a policy which encourages accurate and prompt reporting of all crimes to the CSO and the appropriate police agencies.

Stone Child College does have a Campus Security Officer and all criminal incidents should initially be reported to the CSO, unless the incident requires immediate police action. In that case, the local law enforcement agency (Rocky Boy Police Department) should be contacted first.

The identity of persons making reports is kept confidential. Reporting incidents as a form of good citizenship is encouraged at general assemblies and staff workshops.

D. A description of the type and frequency of programs designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others.

Information on campus security policies and procedures will be provided during student orientation or general assembly each semester. In-service staff training on campus security will be provided by the CSO and facilities manager at least annually. The campus security policies will be made a part of the staff Policies and Procedures Manual and the Student Handbook. The SCC Newsletter will be used as a vehicle to provide information on campus security issues.

E. A description of programs designed to inform students and employees about the prevention of crimes.

The program for students and staff will be presented by SCC administrators on reporting procedures, information from the facilities manager on campus security and fire systems, and presentations by Tribal Law and Order personnel on crime prevention and personal safety.

F. Statistics concerning the occurrence on campus, during the most recent school year, and during the two (2) preceding school years for which data are available, of the following criminal offenses reported to campus security authorities or local police agencies:

- (a) murder;
- (b) forcible or non-forcible sex offenses;
- (c) robbery;
- (d) aggravated assault;
- (e) burglary; and
- (f) motor vehicle theft

Programs presented to staff and faculty will have the most recent statistics on reportable crimes on campus and the surrounding area.

Statistics will also be presented on incidents of a more minor nature, such as, petty theft and campus accidents. The institution will prepare an annual report on campus crimes and incidents which will cover the preceding two years for which information is available.

G. A statement of policy concerning the monitoring and recording through local police agencies of criminal activity at off-campus student organizations whose participants are students of the Institution. The off-campus student organizations are those recognized by the institution, including student organizations with off-campus housing facilities.

We do not have off-campus student organizations and, therefore, do not have a reporting requirement for this section.

H. Statistics concerning the number of arrests for the following crimes occurring on campus:

- (a) liquor law violations;
- (b) drug abuse violations; and
- (c) weapons possessions.

Statistics will be kept through our incident reporting system on these crimes. This information will be provided in our annual report and at student and staff presentations.

I. A statement of policy regarding the possession, use and sale of alcoholic beverages and enforcement of State underage drinking laws and a statement of policy regarding the possession, use and sale of illegal drugs and enforcement of Federal and State drug laws and a description of any drug or alcohol abuse education programs as required under section 1213 of this Act.

The use or possession of alcohol or drugs is prohibited at SCC. Attending class under the influence of alcohol or drugs is reason for dismissal. Under Federal regulations, SCC is required to have a drug and controlled substance code.

Students who manufacture, distribute, dispense, possess or use a controlled substance while on the SCC campus, or attending a college class away from the main campus, or participate in a college sponsored activity may be placed on probation, be suspended, or be expelled from further attendance at SCC.

A "controlled substance" is defined in Drug Free Work Place Act of 1988, Public Law 100-690, by referring to the definition in schedules I-V of section 202 of the Controlled Substance Act (21 U.S.C. 812). Any drugs listed under the Drug Free Work Place Act that are in conflict with the Indian Religious Freedom Act are exempt from this policy.

J. A statement of policy regarding the registered sexual offenders who might be present on campus.

- (a) It is the students right to know if sexual offenders are on campus or attending classes. Students may reference the website: [Hill County, MT Registered Sexual or Violent Offenders | Homefacts](#). Registered sexual offenders will be monitored via internet by campus personnel and they will contact all administrators and instructors if such person should enter the SCC campus. Registered sexual offenders who are pedophiles must stay 1500 feet from any facility where children under eighteen congregate such as grade schools, high schools, head start, day care centers, and colleges.
- (b) If a sexual offender or violent offender submits an application for employment with the college, the administration will review the application thoroughly and decide if it is appropriate for that individual to be hired at SCC. The President and administration reserve the right to thoroughly do a background check on a sexual offender that applies for a part-time or full-time position at the college.
- (c) Visitors who are registered violent or sexual offenders may be asked by SCC security to leave the College campus. If they do not comply, Chippewa Cree Tribal Police will be called and remove the individual(s) from the campus.

Campus Safety Conclusion

In conclusion, SCC is a safe and healthy learning environment. Our statistics are a perfect example of our tradition of success; thus safety and security are taken very seriously. This is due to many reasons, including: SCC is small in size and affords our students and staff a very close knit community setting; SCC students care about our campus and each other; and SCC staff are very proactive when they discover issues or possible issues that could impact the safety and security of our students, staff and public campus as a whole. Also, the fact that our college is a tribal college says a lot about our sense of unity and cooperation. Many of the traditional values of our Native American culture are based upon collective support and mutual interest to better ourselves, our communities and our futures.

Stone Child College – Campus Safety Officer

Table.1

| Criminal Offense | 2013 | 2014 | 2015 |
|-----------------------------------|------|------|------|
| Murder/Non-negligent manslaughter | 0 | 0 | 0 |
| Negligent manslaughter | 0 | 0 | 0 |
| Sex offenses- Forcible | 0 | 0 | |
| Rape | | | 0 |
| Fondling | | | 0 |
| Sex offenses – Non-Forcible | 0 | 0 | 1 |
| Incest | | | 0 |
| Statutory rape | | | 0 |
| Robbery | 0 | 0 | 0 |
| Aggravated assault | 1 | 0 | 0 |
| Burglary | 1 | 1 | 0 |
| Motor vehicle theft | 0 | 1 | 1 |
| Arson | 0 | 0 | 0 |