#### **ADMISSIONS: HOW TO**



#### **NEW STUDENTS: STEP BY STEP**

1. Go to <a href="https://stonechild.edu/">https://stonechild.edu/</a>





2. Scroll down and Click On Application



W		
	Application Portal	
	Mew Applicant	
	Application Login	
	If you have previously applied to this school or have saved your progress is an application, please average in.	
	Enal	
	Password	
	Sign In	
	· · ·	
/ER Student Information System		© All Rights R

## 3. Go to New Applicant

Create	New Applicant Login
Email *	paul.student@stonechild.ed
Re-enter Email *	paul.student@stonechild.ee
Password *	
Re-enter Password	*
Сте	Back Back

### 4. Create A Password

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Application Home Logout		
APPILAN		
	Available Applications	
	Freshman Application for Admission	
EMPOWER Student Information Sys	stem	

### 5. Click On Freshman Application For Admission

	Freshmai	n Application for Admission		
Please complete the following pages of the application. Yo	ou may save your application at the bottom of each page or on the side a	nd return to it later for completion. Once you have finished, plea	se review and submit your application on the review page.	
Applicant Information		Applicant Info	mation	
Education Information	Personal Information			
Drug Free Workplace	First Name *	Middle Name	Last Name *	
Release of All Claims Signature				
Document Upload	Date of Birth			
Review and Submit	<b>—</b>			
Save Progress	Demographic Information			
	Are you a US Veteran?			
	-Select One-	v		
	Gender			

## 6. Fill in All That Applies to You, Please Do Not Leave Anything Blank



Save and Next -

7. Once You Filled in Your Information Click Save

and Novt		
	Please select highest grade attended	
	12 ~	
	High School Attended	
	Clear School	
	School Name Box Elder High School	
	Graduation Date	
	05/26/2019	
	Collane Attended	
	Select College Enter School Information	
	Attanded From Date	Attended To Date
		m
	Degree Earned	
	-Select One-	×

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Save and Next →

	Freshman Application for Admission
complete the following pages of the application. Y	ou may save your application at the bottom of each page or on the side and return to it later for completion. Once you have finished, please review and submit your application on the review page.
pplicant Information	Drug Free Workplace
ducation Information	Stone Child College hereby notifies all employees/students that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited on the premises and within the boundaries of Stone Child College.
Drug Free Workplace	All employees/students are further notified that as a condition of employment/college enrollment, you are required to abide by this policy.
elease of All Claims	Any employee/student convicted of any criminal statute occurring in the workplace shall be subject to termination by Stone Child College.
ignature	
ocument Upload	By typing my name below, lacknowledge having received a copy of the Stone Child College Drug Free Workplace Policy and understand the policy, conditions of employment/anrollment, and penaltes of said policy, I will abide by the terms of the Drug Free Workplace Policy and will notify Stone Child College of any criminal drug statute conviction for a validation occurring in the workplace no later trans free (5) days after such conviction. I am
eview and Submit	aware of the available drug/alcohol counseling, rehabilitation, and employee/student assistance programs available in the community.
Save Progress	Applicant Signature *
	← Save and Previous Save and Next →

### 8. Type Your Name and Then Click Save and Next

Please complete the following pages of the application. Y	Freshman Application for Admission
Applicant Information Education Information Drug Free Workplace Release of All Claims Signature Document Upload Review and Submit	Release of All Claims In consideration of permission granted to me by Stone Child College to participate in College courses during the uccoming school year: I hereby release and discharge Stone Child College of 8254 Upper Box Elder Road, Chry, of Box Elder, Courty of Hill, Ett agents, employees, and officers, from all claims, demanda, actions, judgments, and accustons which the undersigned wer had, or now has, or may have, or which the undersigned schema, curses, or may have, or which the undersigned schema, and junces to property, real or percend, cualed by, or anism out or the above described activities. By typing my name below, it, the undersigned, agree that I have read this release and understand all its terms. Lease te it voluntarily and with full knowledge of its significance.  Applicant Signature  For some all Provision  Since and Provision  Since and Provision  Since and Next, I
EMPOWER Student Information System	© All Rights Reserved

9. Type Your Name and Then Click Save and Next

Carbon control in the sequence of the application. You may save your application at the bottom of each page or on the side and return to it later for completion. Once you have finished, please review and submit your application on the review page.	Josefins (Josefin	
ese complete the following pages of the application. You may nave your application et leads hap on on the side and return to it later for completion. Once you have finished, please review and adumit your application on the review page.  Signature Concent Uplicat Concent Concent Concent		Freshman Application for Admission
Applicant Information       Signature         Drug Free Workplace       3. Student must have requested all transcripts from previous college, high school, or GED program before registration for courses is allowed.         Signature       3. Student must have requested all transcripts from previous college, high school, or GED program before registration for courses is allowed.         Signature       3. Student must have official Certificate or Indual Blood Francelle and JS. Manny, Blobal and JMR 12. Applies to students bom after January 1, 1957. If you claim immunization exemption, please         Cocurrent Upload       3. Student must have the ADT(COUNPRES tert prive program before registration for courses)         Application for Admission moet of bowing previous college, high school, or GED program before registration for courses)       3. Student must have the ADT (COUNPRES tert prive program before registration for course)         Concenter Upload       3. Student must have the ADT (COUNPRES tert prive program before registration for Admissions office only.       3. Student must have the ADT (COUNPRES tert prive program before registration for Admissions office only.         Every and Submit       Student must have the ADT (COUNPRES tert prive program before registration for admissions office only.       3. Student must have the ADT (COUNPRES tert prive program before registration for Admissions office only.         Every and Submit       Every and Submit has application electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this application.         Applicant Signature *       _	ase complete the following pages of the application. Y	You may save your application at the bottom of each page or on the side and return to it later for completion. Once you have finished, please review and submit your application on the review page.
Education Information       Application Process         Durg Free Workplace <ul> <li>Sudem trust have requested all transcripts from previous colleges (bit should be compared for a sul S. federally recognized Indian tribe.</li> <li>Studem trust have requested all transcripts from previous colleges (bit should be compared be should coll for colleges in all S. federally recognized Indian tribe.</li> <li>Studem trust have requested all transcripts from previous colleges (bit should be process)</li> <li>Studem trust have requested all transcripts for the proger immunization exemption (recognized Indian tribe.</li> <li>Studem trust have the ACT (COMPASS test prior to registration for courses.</li> <li>Studem trust have the ACT (COMPASS test prior to registration for courses.</li> <li>Studem trust have the ACT (COMPASS test prior to registration for Admissions will be put on hold and will not be processed until completed by the student.</li> <li>Conditional Admission is granted through Registration Admissions Office only.</li> </ul> <ul> <li>Studem trust have requested all suscripts for process is allowed.</li> <li>Studem trust have requested with segle equivalent of your manual/handwritten signature on this application.</li> <li>Conditional Admission is granted through Registration for courses.</li> <li>By typing your name below, you are signing this application electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this application.</li> </ul>	Applicant Information	Signature
Dug Free Workplace       1. Student must have requested all transcripts from provides college, high school, or CED program before registration for courses is allowed.         Access of AI Claims       3. Student must have requested all transcripts from provides college, high school, or CED program before registration for courses is allowed.         Bigenbre       3. Student must have requested all transcripts from provides college, high school, or CED program before registration for courses is allowed.         Bigenbre       3. Student must have requested all transcripts from provides college, high school, or CED program before registration for courses is allowed.         Document Upload       3. Student must have requested all transcripts from provide memption form.         Bigenbre       3. Student must have requested all transcripts from provide memption form.         A. Student must have requested all transcripts from provide memption form.       3. Student must have requested all transcripts from provide memption for courses.         Application for Administom college completed signed in the ACT (COMPASS set prior to request and through Registrar/Admissions Office only.       3. Student must have requested all transcripts from provide memption for Admissions all be put on hold and will not be processed until completed by the student.         Conditional Admission trans be completed signed must have against difficue only.       4. Student must have requested all transcripts from provide memption for Admissions all be put on hold and will not be processed until completed by the student.         Conditional Admission subscompaste completed signed memption for Admission	Education Information	Application Process
Release of All Claims       3. Proof of Immunication record showing student has received Maskes, Mungs, Bubliel at 2 (MMR 1 and MMR 2). Applies to students born after January 1, 1957. If you claim immunication, please infinite frequency infinite height at 2010 AMR 1 and MMR 2). Applies to students born after January 1, 1957. If you claim immunication, please infinite frequency infinite height at 2010 AMR 1 and MMR 2). Applies to students born after January 1, 1957. If you claim immunication, please infinite frequency infinite height at 2010 AMR 1 and MMR 2). Applies to students born after January 1, 1957. If you claim immunication exemption for a 2010 AMR 1 and MMR 2). Applies to students born after January 1, 1957. If you claim immunication exemption please infinite frequency infinite signature is the ACT (ODMRAS Beer prior to requency infinite frequency infinite signature is the student.         0. Student in units take the ACT (ODMRAS Beer prior to requency infinite signature is the legal equivalent of for Admissions will be put on hold and will not be processed until completed by the student.         0. Conditional Admission is granted through Registrar/Admissions Office only.         0. Student in the admission will be put on hold and will not be processed until completed by the student.         0. Conditional Admission is granted through Registrar/Admissions Office only.         0. Student in the admission must be completed by the student.         0. Student in the admission must be completed by the student.         0. Student is admission admission as granted through Registrar/Admissions Office only.         0. Student is admission a	Drug Free Workplace	<ol> <li>Student must have requested all transcripts from previous college, high school, or GED program before registration for courses is allowed.</li> <li>Student must have official Certificate of Indian Blood if enrolled in a U.S. federally recognized Indian tribe.</li> </ol>
Signature  A. Studentiation for Admission and the coupled and fault have the Admission of Admission and the coupled and fault hough Registrar/Admissions Office only.  Sequences  Sequences  By typing your name below, you are signing this application electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this application.  Applicant Signature *	Release of All Claims	3. Proof of immunization record showing student has received Measles, Mumps, Rubella 1 and 2 (MMR 1 and MMR 2). Applies to students born after January 1, 1957. If you claim immunization exemption, please notify the Registrar/Admissions Office for the proper immunization form.
Document Upload Review and Submit  Constraints Review and Submit  By typing your name below, you are signing this application electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this application.  Applicant Signature *	Signature	4. Student must take the ALT/CUMMPSS sets prior to registration for courses. 5. Application for Admission must be completed, signed, and dated. Incomplete Applications for Admissions will be put on hold and will not be processed until completed by the student. 6. Conditional Admission is cannot through Beatington Admission (Figure only).
By typing your name below, you are signing this application electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this application.	Document Upload	
Exer Progress By typing your name below, you are signing this application electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this application. Applicant Signature *	Review and Submit	
By typing your name below, you are signing this application electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this application.	Save Progress	
Applicant Signature *		By typing your name below, you are signing this application electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this application.
		Applicant Signature *
← Save and Previous Save Progress Save and Next →		← Save and Provious Save and Next →

## **10. Type Your Name and Then Click Save and Next**



	Freshman Application for Admission
Please complete the following pages of the application.	ou may save your application at the bottom of each page or on the side and return to it later for completion. Once you have finished, please review and submit your application on the review page.
Applicant Information	Document Upload
Education Information	Click here to download and complete the FERPA Consent form. Upload the completed form using the button below.
Release of All Claims	FERPA Consent to Release Student Information
Signature	+ Choose
Review and Submit	
Save Progress	Click here to download and complete the Tribal Certification Release form. Upload the completed form using the button below.
	Tribal Certification Release
	+ Choose
	← Save and Previous Save and Next →

# 11. Upload the FERPA Consent Form and Tribal Certification Here, Then Click Save and Next



ion. You may save your application at the bottom of each page or on the side and return to it later for completion. Once yo	u have finished, please review and submit your application on the review page.
Applicant Information	
Personal Information	
First Name	John
Middle Name	semore
Last Name	Doe
Date of Birth	01/01/2000
Are you a US Veteran?	Not a veteran
Gender	Male
Marital Status	Single
Are you an American Indian?	Yes
Please select your tribe	Chippewa-Cree of Rocky Boy
Are you a United States citizen?	U.S. Citizen
Management of the second	Ver
Have you completed your manifal Ale packet:	Tes
What state are you a resident of?	Montana
	USA
What state did you last file taxes in?	Montana
What year?	2020
Have you ever been convicted of a felony?	No
Are you the first person from your family to attend college?	At least 1 parent earned Bach
Did you attend Head Start as a child?	Yes
Social Security Number	XXXXX7777
Contact Information	2000046666
Mailing Address	1234 fake address
City	Box Elder
State	Montana
	ASU
Zip Code	59521
Email Address	paul.student@stonechild.edu
Home Phone	(406) 3993705
Emergency Contact Information	
First Name	Paul
Last Name	Garcia
Address	1234 fake address
City	Box Elder
State	Montana
	USA
Emergency Contact Number	(406) 3993705
Program Information	
Entering as:	Freshman
Semester you expect to enroll:	2021 Summer Term
Select your first choice of your MAJOR area of study and concentration:	Building Trades Certificate (1
Select your second choice of your MAJOR area of study and concentration:	Building Trades Certificate (2
Education Information	
Please select highest grade attended	12
School Name	Box Elder High School
Graduation Date	05/26/2019
Drug Free Workplace	
Applicant Signature	John Doe
	-
Release of All Claims	
Applicant Signature	John Doe
Signature	
Applicant Cloophyse	Jaka Doo
Applicant Signature	John Doe
Document Upload	
No submitted values for this screen.	

12. Save Your Progress and Submit Application 😊